



Jamestown Tourism Grant Request Form

Capital Construction, Feasibility Study,
Development of Marketing Materials

Please indicate which eligible project best describes your request (choose one):

- Capital Construction
- Development of Materials
- Feasibility study

Name of Organization Applying _____

Amount Requested _____

Organization Address _____

City _____ State _____ Zip Code _____

Phone _____

Project Contact _____ Project Contact Phone _____

Project Contact Email _____

State Tax ID/Nonprofit # _____

Name and description of project for which you are requesting funds: _____

Date(s) of Project: _____ Location of Project: _____

Please list other major sources of funding for this program/project and the amount you anticipate receiving from each.

Source: _____ Amount: _____ Source: _____ Amount: _____

Source: _____ Amount: _____ Source: _____ Amount: _____

Letter of Agreement

I hereby certify that our organization, if awarded a grant, agrees to the terms and conditions set forth in the Jamestown Tourism (JT) Grant Fund Request Guidelines. All information provided to JT will be true and accurate at the time of the request. We have designated a "Program Contact" and indicated his/her name on page one of this application. We agree that all monies received from a successful grant application will be used by our organization as proposed within twelve months of grant notification.

Our organization shall hold harmless the JT, its staff and Board of Directors for any losses incurred as a result of any legal action brought in connection with the use of the grant funds or in connection with any matter related to the grant process.

Signature of Chief Executive of Organization

Signature of designated Project Contact

Date _____

In addition to the application, please submit the following:

1. Realistic and Detailed Budget document
2. For requests of \$10,000 please include a copy of the organization's Budget, Profit and Loss Statement, or any other appropriate financial statements.
3. For Capital Construction Projects, submit two bids for the project.

Be prepared to answer the following questions during your project presentation:

1. What is your sustainability plan: How will you fund the project if this grant funding becomes unavailable in the future?
2. Give some examples demonstrating cooperation and partnerships with other organizations/agencies/businesses and the sharing of resources.
3. How will your project enhance visitor experiences?
4. How will this project create economic impact within the Jamestown area?

Only completed applications will be considered and should include the required information as outlined on this Application Form.

Please return this application to:

Jamestown Tourism
PO Box 917
Jamestown, ND 58402

Email: office@DiscoverJamestownND.com
Phone: 701-251-9145

